

WESTERN INDIANA OFFICIALS ASSOCIATION CONSTITUTION

Constitution of the Western Indiana Officials Association approved and adopted March 13, 1985 and amended June 30, 2013.

ARTICLE I — NAME

The name of the Association shall be the Western Indiana Officials Association.

ARTICLE II — PURPOSE

The purpose of the Association shall be:

To promote the welfare of all IHSAA sports, players, and officials.

To maintain the highest standards of officiating.

To encourage the spirit of fair play and sportsmanship.

To have available at all times an adequate number of trained and capable officials in each sport.

To cooperate with any organizations officially connected with IHSAA sports.

To publicly promote officiating and recruit new officials.

ARTICLE III — TERMS

Section 1. Executive Committee. The Executive Committee shall consist of the President, Vice President, Executive Secretary, Treasurer, Director of Technology, Sports Chairpersons, and the most recent past President, Executive Secretary and Treasurer.

Section 2. In case any of the past officers should be unable or unwilling to serve, the Executive Committee may appoint another member of the Association to serve as an at large member in their place.

Section 3. Membership. Membership in the Association shall be on a yearly basis commencing on June 1 of each year.

ARTICLE IV — MEMBERSHIP

Section 1. Association. This Association shall be composed of any IHSAA licensed sports official currently in good standing with the IHSAA except as noted

below. The Executive Committee may select honorary members and set conditions for that membership.

- Section 2. Financial Obligation. Membership dues as set forth in this Constitution shall be paid by all members by June 1 of each year.
- Section 3. Rights of Members. Members may wear the official WIOA emblem and receive other benefits and awards that may be provided by the Association.

ARTICLE V — OFFICERS & COMMITTEES

- Section 1. Elected Officers. The officers of this Association shall be the President, Vice President, Executive Secretary and Treasurer.
- Section 2. Appointed Officers.
- a) Sports Chairpersons as appointed by the Executive Committee.
 - b) Director of Technology as appointed by the Executive Committee.
 - c) Assistant Sports Chairpersons as appointed by the Executive Committee.
 - d) Elected officers may also serve as Sports Chairpersons or Director of Technology. Appointed officers may serve in multiple capacities as Sports Chairpersons or Director of Technology.
 - e) Elected or appointed officers serving in multiple capacities shall be entitled to only one (1) vote on matters coming before the Executive Committee.
- Section 3. The President, with the approval of the Executive Committee, shall be empowered to appoint any committee necessary to carry out the business of the Association.

ARTICLE VI — POWERS AND DUTIES OF OFFICERS

- Section 1. The President shall issue a call for all meetings and preside over all meetings. The President shall call Executive Committee Meetings as prescribed and necessary.
- Section 2. The Vice President shall perform the duties of the President in his/her absence or disability. The Vice President shall be responsible for the public relations affairs of the Association and shall work with the IHSAA to publicize appropriate activities of members and the Association.

- Section 3. The Executive Secretary shall act as liaison with the IHSAA. The Executive Secretary shall represent the Association at regular meetings with the IHSAA. The Executive Secretary shall keep the records of all meetings of the Association. The President or Vice President will be responsible for recording the minutes in the absence of the Executive Secretary.
- Section 4. The Treasurer shall keep a record of all funds collected and all disbursements submit an annual tax return to the appropriate agencies and close the books with the Association's accountant each year. The Treasurer shall be responsible for maintaining a roll of all members of the Association. The Treasurer shall be required to present a Financial Statement at the annual meeting. The Treasurer's salary will be One Thousand Two Hundred Dollars (\$1,200.00) per year.
- Section 5. The Sports Chairpersons and Assistant Chairpersons shall assist the IHSAA Rules Interpreter during rules interpretation meetings for their sport. They will also be responsible for assigning people from within or outside the Association to conduct sport specific educational meetings. Sports Chairpersons shall be voting members of the Executive Committee. The Assistant Sports Chairpersons shall perform the Sports Chairpersons voting role in the event of his/her absence.
- Section 6: The Director of Technology will be responsible for the Association website and other technology required for operation and management of the Association. The Director of Technology shall act as the liaison with the IHSAA on technological matters. The Director of Technology shall be a voting member of the Executive Committee.

ARTICLE VII — TERMS OF OFFICE

- Section 1. President. The term of office shall be for two (2) years and the President may serve successive terms.
- Section 2. Vice President. The term of office shall be for two (2) years and the Vice President may serve successive terms.
- Section 3. Executive Secretary. The term of office shall be for two (2) years and the Executive Secretary may serve successive terms.
- Section 4. Treasurer. The term of office shall be for two (2) years and the Treasurer may serve successive terms.

ARTICLE VIII — REMOVAL OF EXECUTIVE COMMITTEE MEMBERS

- Section 1. If a member of the Executive Committee is unable to perform his/her duties he/she shall resign. Duties shall include attending a minimum of

fifty percent of all Executive Meetings and the duties described in Article VI.

- Section 2. A member of the Executive Committee may be removed from the Committee by a three-fourths (3/4) vote of all members of the Executive Committee excepting the member in question. The vote for removal of a member of the Executive Committee shall take place at any regular or special meeting of the Executive Committee. The member for whom removal is to be considered shall be informed at least ten (10) days prior to the meeting and shall have the opportunity to address the Executive Committee prior to the vote for removal.

ARTICLE VIV — NOMINATIONS FOR ELECTED OFFICES

- Section 1. Nominations for elected offices shall be made from the floor at the annual meeting by a member in good standing. All nominees must be members in good standing and must indicate their willingness to serve prior to their name being placed on the ballot.

ARTICLE X — ELECTIONS

- Section 1. Upon the close of nominations for elected office at the annual meeting, if there is only one person nominated for an office that person will be elected to office if he or she receives a majority vote of the members in attendance at the annual meeting.
- Section 2. If, upon the close of nominations for elected office at the annual meeting there are two or more nominations for any of the offices, election for those offices with two or more nominees will proceed by submission of a ballot to all members of the Association.
- Section 3. The Executive Committee will determine the method or methods for submitting and receiving ballots from the membership and may include electronic balloting via the internet.
- Section 4. Election ballots will be made available to the members of the Association no later than two (2) weeks after the close of the annual meeting. Completed ballots must be received by the Association no later than five (5) weeks after the close of the annual meeting.
- Section 5. Final tabulation of the ballots will be carried out by the Executive Committee. A majority vote of the Executive Committee will determine the winner in the case of a tie. All nominees for office shall be informed of the time and place of the Executive Committee meeting to tabulate the ballots and shall have the right to be present during the tabulation process.

- Section 6. Term of Office. The term of office for each officer shall begin on June 15 following their election.
- Section 7. Vacancy. The Executive Committee shall have the power to fill a vacancy in any office between annual meetings. When the Executive committee makes an appointment to fill a vacancy, such appointment shall stand until the next regular annual meeting.
- Section 8. Eligibility of Officers. Only members in good standing in the Association shall be eligible for election as officers.

ARTICLE XI — MEETINGS

- Section 1. Annual Meeting. The Association shall conduct an annual meeting during the first three (3) months of each year. Members shall be notified of the date, time and location of the annual meeting no less than two (2) weeks prior to the meeting.
- Section 2. Special Meeting. The President, with the approval of the Executive Committee, may call a special meeting of the Association. Members shall be notified of the date, time and location of a special meeting no less than two (2) weeks prior to the meeting.
- Section 3. Executive Committee Meetings. The Executive Committee shall meet as often as necessary to conduct the business of the Association. Nominally the Executive Committee will meet once each quarter. Special meetings of the Executive Committee may be called by the President or by unanimous consent of any four voting members of the Executive Committee.

ARTICLE XII — LEGISLATION

- Section 1. This Constitution may be amended at the annual meeting or any special meeting. Amendments to the Constitution shall require a two-thirds (2/3) majority vote of those members in attendance at the meeting in order to be approved.
- Section 2. A majority vote of the members present at the annual meeting or any special meeting shall be sufficient to conduct all other business.

ARTICLE XIII — DISCIPLINE OF MEMBERS

- Section 1. Grounds for Discipline. The following shall be grounds for disciplinary action resulting in probation or expulsion from the Association:
- (1) Failure to comply with established authority or regulations of the Association or the Executive Committee;

- (2) Delinquency in payment of authorized membership dues or charges;
- (3) For any conduct determined to be contrary to the best interest of community, sports, officiating or the Association.

Section 2. Any member to be considered for disciplinary action shall be notified at least the (10) days prior to the meeting at which such action is to be considered and shall have the right to attend the meeting and to present an explanation of his/her actions.

Section 3. The Executive Committee may place a member on probation for a period of one (1) year by a three-quarter (3/4) vote of those members of the Executive Committee (excepting the vote of the member in question) present at any regular or special meeting of the Executive Committee.

Section 4. At the conclusion of the one year probationary period the status of the member shall be reviewed by the Executive Committee at the next regular or special meeting. The member may be placed on probation for one (1) additional year by a three-quarter (3/4) vote of those members of the Executive Committee (excepting the vote of the member in question) present at the meeting. The member may be expelled from the Association by a three-quarter (3/4) vote of those members of the Executive Committee (excepting the vote of the member in question) present at the meeting. A member whose probation is not extended and who is not expelled shall be reinstated as a member of the Association in good standing.

Section 5. At the conclusion of the second one year probationary period the status of the member shall be reviewed by the Executive Committee at the next regular or special meeting. The member may be expelled from the Association by a three-quarter (3/4) vote of those members of the Executive Committee (excepting the vote of the member in question) present at the meeting. A member who is not expelled shall be reinstated as a member of the Association in good standing.

Section 6. Appeal. Any member who has been placed on probation or expelled by the Executive Committee may appeal such probation or expulsion by appearing in person at the next annual or special meeting of the Association. It shall require a three-quarters (3/4) vote of those members in attendance (excepting the vote of the member in question) at the meeting to reverse the action of the Executive Committee to place on probation or expel a member.

Section 7. Notice of Discipline. When a member is placed on probation or expelled from the Association the Executive Committee may direct the Secretary-Treasurer to notify all concerned persons and organizations of such action, including the IHSAA.

ARTICLE XIV — DUES

- Section 1. Association Dues. Annual membership dues shall be determined by the Executive Committee and payable by June 1st of each year.
- Section 2. A late fee as determined by the Executive Committee shall be assessed to members whose dues are received after June 15.
- Section 3. New Members. A new member joining during the first three (3) quarters of the membership year (June through February) shall pay the annual membership dues with application and shall be an active member from that point forward. The membership dues paid by a new member joining the Association during the last quarter of the membership year (March through May) shall be credited to the next membership year.
- Section 4. First Time Officials. The membership dues of a new member who is newly licensed by the IHSAA and who has not previously been an IHSAA licensed official in any sport shall be waived for the first membership year. Such waiver shall only extend to the beginning of the next membership year following the date on which the member joined the Association.
- Section 5. Complimentary Membership. The Executive Committee shall have the right to waive the dues of any member. Such waiver shall normally only be extended in the event of extreme hardship or in the case of a retired or emeritus official who is no longer actively officiating.

ARTICLE XV — NOTIFICATION OF MEMBERS

- Section 1. In all cases where notification of members is required notification using electronic mail (Email) shall be considered to fulfill such requirement.
- Section 2. Members shall be required to provide the Secretary-Treasurer with a valid Email address. At no time shall failure to provide such Email address or failure to receive notification distributed via electronic mail be construed as lack of notification.

ARTICLE XVI — GOVERNMENT

- Section 1. This Association shall be governed by this Constitution, and by Roberts' Rules of Order in those cases not covered by this Constitution.

ARTICLE XVII — INTERPRETATION

- Section 1. The Executive Committee shall be charged with the responsibility to interpret this Constitution and other governing documents of the Association

